



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Position Applied for: _____

Have you ever worked for this company? YES NO If yes, when? _____

How did you hear about the position? _____

Education

Education	Name, City and State	Degree Completed	Course of Study	Degree
High School		<input type="checkbox"/> Yes <input type="checkbox"/> No		
College		<input type="checkbox"/> Yes <input type="checkbox"/> No		
College		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other Education		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Certifications		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Previous Employment (past 5 years)

Please list your last three employers, starting with the most recent. If self-employed, list your company's name and business references.

Most Recent Employer

Name _____

Address _____

Position / Title _____ Hire Date _____ To _____

Manager _____

May we contact this employer for a reference? Yes No

Employer

Name _____

Address _____

Position / Title _____ Hire Date _____ To _____

Manager		
May we contact this employer for a reference?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employer		
Name		
Address		
Position / Title	Hire Date	To
Manager		
May we contact this employer for a reference?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Employment History Explanations (if needed):

References

Please list references from your last 3 employers, starting with the most recent. If self-employed, list your company's name and business reference. If there is a period of unemployment, list a reference that is unrelated to you for that period of time.

Name	Title	Relationship	Telephone	Years Known

Questionnaire

Have you ever been terminated or asked to resign from any job? Yes No
 If yes, please explain circumstances:

Please explain fully explain any gaps in your employment history:

May we contact your current employer? Yes No

Please indicate any actual experience, special training and qualifications that you have which you feel are relevant to the position for which you are applying:

Have you ever used another name? Yes No

Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work and educational record? If yes, please explain:

If hired, can you furnish proof that you are over 18 years of age? Yes No

Are you capable of satisfactorily performing the essential job duties required of the position for which you are applying? Yes No

Do you have adequate transportation to and from work? Yes No

If you are applying for a position that involves the service of alcoholic beverages, are you of the required age (18 years) to serve alcohol? Yes No

If a driver's license is required for the position for which you are applying, do you have a current driver's license? Yes No
If yes, please provide the following details:

Issuing State: License No.: Expiration Date:

How many days of work have you missed in the last three years due to reasons other than paid holidays and vacation?

YEAR NUMBER OF DAYS

YEAR NUMBER OF DAYS

YEAR NUMBER OF DAYS

If you are applying for a cooking staff position, please list the 3 best dishes you can cook. (Please feel free to describe any cooking technique you want us to note)

1.) _____

2.) _____

3.) _____

Availability

What is the date you will be available to start working? _____

Desired number of working hours per week: _____

List the hours you are available to work in the chart below. Write "Open" if you have no time constraints.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							

Certification

Please read each paragraph carefully, initial each paragraph, and sign below. Your initials signify that you have read, understood and agreed to the provisions initialed.

This employer takes very seriously false or misleading information provided by applicants on a job application, resume, and other application related materials, including statements made in job interviews. Any representation made by a job applicant that contains false or misleading information, or omits significant information, will result in employer's refusal to hire the applicant or, if discovered after employment commences, will be grounds for immediate termination of employment. My initials below, and signature on this application, certify that this application was completed by me, and that all information contained in my application is true and correct.

_____ (initial here)

I hereby authorize the references I have listed to provide information to employer relevant to my application for employment, including information regarding my current and/or previous employment. In addition, I hereby agree to release all persons, schools, and employers of any and all claims, demands or liabilities arising out of, or in any way related to such disclosure. For positions within the City of San Francisco, pursuant to the San Francisco Fair Chance Ordinance, the employer will consider qualified applicants with arrest and conviction records for employment. For positions for work within the City of Los Angeles, pursuant Los Angeles's Fair Chance Initiative for Hiring Ordinance (FCIHO), the employer is prohibited from inquiring into a job applicant's criminal history before making a confidential offer of employment to the applicant whereby this request to provide information is not for any information directly or indirectly for criminal history information.

_____ (initial here)

If hired, I understand and agree I may terminate my employment with employer at any time, for any reason or no reason, with or without notice to employer, and that employer may terminate my employment at any time, for any reason or no reason, with or without notice to me. If hired, I understand and agree that my employment with employer is for no specified term. No one other than employer has the authority to alter this policy of "at-will" employment, and that any change of that policy must be in writing and signed by an authorized company representative. This at-will provision supersedes all prior understandings or agreements regarding the nature of any employment relationship with employer.

_____ (initial here)

Signature _____ Print Name _____ Date _____

Please attach your most current Resume along with the application and submit either in person or via email at career@moakitchen.com